

Jennifer Wells Collaborative Coaching

INFORMED CONSENT FOR IN-PERSON SERVICES REGARDING COVID 19

This document contains important information about our decision (yours and mine) to do in-person services considering COVID-19. Our decision is based in part on recommendations by the Center for Disease Control (CDC), but other factors may be considered. Some of these include but are not limited to whether we and our families have been vaccinated, our health or the health of those we are in close contact with, and risk of exposure outside of this setting. There may be other concerns that we can talk about.

Please read this carefully and let me know if you have any questions. When you sign this document, it will be an official agreement between us.

Decision to Meet Face-to-Face

We have agreed to meet in person for some or all future sessions. If there is a resurgence of the pandemic or if other health concerns arise, however, I may require that we meet online. If you have concerns about meeting online, we will talk about it first and try to address any issues. You understand that, if I believe it is necessary, I may determine that we return to online sessions for everyone's well-being.

If you decide at any time that you would feel safer staying with, or returning to, online services, I will respect that decision, if it is feasible and appropriate.

Risks of Opting for In-Person Services

You understand that by coming to the office, you are assuming the risk of exposure to the coronavirus (or other public health risk). This risk may increase if you travel by public transportation, cab, or ridesharing service.

Your Responsibility to Minimize Your Exposure

To obtain services in person, you agree to take certain precautions which will help keep everyone (you, me, and our families, other staff, and other clients) safer from exposure, sickness, and possible death. If you do not adhere to these safeguards, it may result in our starting / returning to an online arrangement. Initial each to indicate that you understand and agree to these actions:

- You will tell me if you have been vaccinated. If you have not, we will talk about the reasons and whether it is possible to meet safely in person. ____
- You will only keep your in-person appointment if you are symptom free. ____
- You will only keep your in-person appointment if you have been fever free for a minimum of 3 days prior to our appointment. ____
- You will cancel your appointment if you have been in contact with someone who has tested positive within the last 14 days. ____
- You will take your temperature before coming to each appointment. If it is elevated (100 Fahrenheit or more), or if you have other symptoms of the coronavirus, you agree to cancel the appointment or proceed using an online option. If you wish to cancel for this reason, I will not charge you our normal cancellation fee. ____
- You will wash your hands or use alcohol-based hand sanitizer when you enter the building. ____

- You will adhere to the safe distancing precautions we have set up in the waiting room for example, you will not move chairs or sit where we have signs asking you not to sit. ____
- You will wear a mask in the waiting room, hallway, and bathroom. You may remove your mask within my office if you choose. I have been fully vaccinated. ____
- You will try not to touch your face or eyes with your hands. If you do, you will immediately wash or sanitize your hands. ____
- If you are bringing your child, you will make sure that your child follows all these sanitation and distancing protocols. ____
- You will take steps between appointments to minimize your exposure to COVID. ____
- If you have a job that exposes you to other people who are infected, you will immediately let me [and my staff] know. ____
- If your commute or other responsibilities or activities put you in close contact with others (beyond your family), you will let me know. ____
- If a resident of your home tests positive for the infection, you will immediately let me know and we will then [begin] resume sessions online. ____
- Regarding in person groups - Because most of the groups that I provide are involving social skills including non-verbal communication skills, it would be most beneficial to not wear masks. I am requiring all clients who want to participate in a group must be vaccinated and show proof of vaccination. If a group member has been vaccinated and still wishes to wear a mask- this is OK, but you are aware that others may not.

I may change the above precautions if additional local, state, or federal orders or guidelines are published. If that happens, we will talk about any necessary changes.

My Commitment to Minimize Exposure

My practice has taken steps to reduce the risk of spreading the coronavirus within the office. Please let me know if you have questions about these efforts.

If You or I Are Sick

You understand that I am committed to keeping you, me, other staff, and all our families safe from the spread of this virus. If you show up for an appointment and I [or other office staff] believe that you have a fever or other symptoms, or believe you have been exposed, I will have to require you to leave the office immediately. We can follow up with services online as appropriate.

If I [or other staff] test positive for the coronavirus, I will notify you so that you can take appropriate precautions.

Your Confidentiality in the Case of Infection

If you have tested positive for the coronavirus, I may be required to notify local health authorities that you have been in the office. If I must report this, I will only provide the minimum information necessary for their data collection and will not go into any details about the reason(s) for our visits. By signing this form, you are agreeing that I may do so without an additional signed release.

Informed Consent

This agreement supplements the general informed consent/business agreement that we agreed to at the start of our work together.

Your signature below shows that you agree to these terms and conditions.

Patient/Client

Date

Specialist

Date

Office Safety Precautions in Effect During the Pandemic

My office is taking the following precautions to protect our patients and help slow the spread of the coronavirus.

- Office seating in the waiting room and in therapy/testing rooms has been arranged for appropriate physical distancing.
- Masks are required in common areas such as the waiting room, hall, and bathroom.
- My staff maintains safe distancing.
- Restroom soap dispensers are maintained, and everyone is encouraged to wash their hands.
- Hand sanitizer that contains at least 60% alcohol is available in the therapy/testing rooms and waiting room.
- We ask all unvaccinated patients to wait in their cars or outside until their appointment times. During times when excessive heat makes this unsafe, we will require all persons in the waiting area to wear a mask.
- Credit card pads, pens and other areas that are commonly touched are thoroughly sanitized after each use.
- Physical contact is not permitted.
- Tissues and trash bins are easily accessed. Trash is disposed of on a frequent basis.
- Common areas are thoroughly disinfected at the end of each day.